

# Unity Worldwide Ministries-Great Lakes Region

## Agenda

August 24, 2022 12:30 CST

### Board Members/Terms

Cindy Yamamoto, President (2024) Ray Nelson, Vice President and Conference and Communications Liaison (2022) Carl Nawrot, Treasurer (2023) Anita Graham (2024)	Wilma Taylor-Costen, By-Laws Team Liaison (2023) ( <b>not present</b> ) Kathy Harwood Long, YFM Liaison (2022) Susan Liddell, LUT Rep. (2022) Valerie Mansfield, UWM Rep. (2022) ( <b>not present</b> ) Greg Coles, Regional Rep. Lisa Herklotz, Alternate
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### Call to Order 12:33 Central

### Opening Prayer - Kathy Harwood-Long

**Check-in:** How are you gearing up for conference?

### Vision/Mission/ Values for the GLUR: ALL

<b>Vision</b>	Awakening Oneness, we empower an evolving consciousness that spiritually transforms the world.
<b>Mission</b>	We serve, inspire and empower ministries, ministers, credentialed leaders, and laity.
<b>Values</b>	Committed, Empowering, Evolutionary, Integrity, Collaborative, Love

<b>Approval of Agenda</b>	All – add Greg’s class proposal to Executive Session Susan moves to accept as written; Ray seconds; all in favor; agenda accepted
<b>Approval of Minutes</b>	All – Cindy moves to accept minutes as written; Ray seconds; all in favor; minutes accepted
<b>Treasurer’s Report</b> (see attached report)	Carl Nawrot Kathy asked about registrations for conference; Carl said a few have come through on PayPal; will have short term PayPal account for this event; budget line for registrations included regional and YFM

	conferences; Ray noted most registrations are still to come
<b>Regional Rep Report</b> (see attached report)	Greg Coles – key events include ministers leaving in Bloomington, IN and Tallmadge, OH; Jackson, MI dissolving ministry
<b>UWM Report</b>	Valerie Mansfield ( <b>not present</b> )
<b>LUT Report</b>	Susan Liddell No update until after conference
<b>YFM Report</b> (see attached report)	Kathy Harwood Long Chase working with Chelsea Short – contracted to build a Unitreat event; question regarding whether this agreement should have gone through the board; money was budgeted; recommended that these decisions get approved by board in future; can be done by email if decision is needed quickly
<b>Earth care Team Report</b> (see attached report)	Kathy Harwood Long Nothing to add
<b>Conference Team Report</b>	Ray Nelson – rooms are booked for staff and board member (at about 30 right now); Diane V covering for Shad but will be virtual; more seem to be hesitant to be in person; question if we are being proactive in communicating our COVID protocols; Ray will post on website and included in monthly article online, also added to package of info sent to all registrants; Carl noted it difficult to get through to hotel and he will support where needed; Cindy verified members of conference team for welcome letter
<b>Communications Report</b>	Ray Nelson (no report)
<b>By-Laws Team Report</b>	Wilma Taylor-Costen – updates include some language changes and modified to include virtual; noted that board needs to improve before conference vote; Cindy will send out to board to review

## Unfinished Business:

- Tithing for 2022 – All
  - Making decision to tithe 1<sup>st</sup> two quarters of 2022
  - Historically tithed \$5900; 1% to scholarships, 3% to UWSI, 3% to UWM, 3% to UWH
  - Missing UUMS
  - Ray proposed to change to 2¼ % percentage to UUMS, UWSI, UWM and UWH and 1% to scholarship; Susan seconded; all approved; motion passes
  - Carl will follow-up with tithes
  - This tithing decision is made each quarter; this policy will be reviewed when updated by Policy Update team
  - Carl requested the correct address for UUMS to send tithe; address was posted in chat
- Vote on Proposed YFM role descriptions
  - First position to be hired is the GLR YFM Coordinator, recommended to keep focus on this position for now
  - Other proposed positions, Regional YFM Program Contractor, Regional YFM Uniteen sub-contractor, and Regional YFM Y.O.U. subcontractor will be addressed later as the need arises in the region
  - Point was made that accepting the model proposed of all these positions now provides a map for future growth; influences titles to work with accounting system, etc
  - Question about salary came up; we are only reviewing the job description at this time
  - Cindy moved to accept the GLR YFM Program Coordinator position as stated in proposal by Kathy to begin search for fulfilling this position; Ray seconds; all in favor; motion passed
  - Question posed around salary; will be based on current position and will be negotiated at time of contract agreement
  - Discussion on moving forward with contractor positions; may be better to move this decision to new GLR YFM Program Coordinator utilizing these contractor job descriptions to provide a framework as a possible model
  - Recommendation to create a description of YFM board liaison; Greg suggested we add it to the Policy updates to include for approval with all other positions; Kathy will send what she has created with input from Chase and Wilma; also include new GLR coordinator position to Policies
- Conference updates – Ray – (see above)
- Ray has volunteered to continue supporting the Ida Bowles grant for website updates after his board term has ended
- ~~Ida Bowles Tech. Grant update – Ray (revisit after conference)~~

- ~~Google Drive now includes folders containing minutes, reports, policies, by laws and other information— thanks to Cindi C. — does everyone know how to access these? — Ray will address with Cindi and request training after conference~~
- Policy review updates – Greg, Cindy, Lisa
  - Still in the works; meeting weekly
  - Will present it all once completed
- ~~Changing Greg’s title – proposes “Regional Ministry Consultant”; 4 other regions also have consultants, but all are defined differently~~
  - Question about template from UWM; judicatory rep title went away years ago; each region is unique
- ~~Finding a regional rep~~
  - Will not have this ready to present at conference
  - Still needs to be flushed out as far as compensation, etc
  - May be volunteer role like our liaison with other perks
- ~~Making a list of guest speakers available — Ray will follow up with Cindi C. after conference~~
- ~~Website updates with OneEach and possible UWM tech grant to help — Ray will talk with Cindi after conference.~~

### **New Business:**

- Greg’s class proposal
  - Greg is withdrawing this proposal; this class is not part of 1<sup>st</sup> level consulting therefore it falls under 2<sup>nd</sup> level consulting and it will fall under the current process and policy; no approval needed
  - Kathy suggested this may be a good hub topic; will be tabled for future discussion
- Change to Greg’s email address
  - Wants to change email to reflect new consultant title
  - board discussion not needed; Cindy and Ray are working on it
- Payroll quote from Carl
  - Need a new payroll system; not working with current system
  - Recommended ADP; \$70 per payroll based on current number of staff; about \$800/annually
  - Full payroll system, quarterly filings, payroll checks, W2, etc.
  - Not covered under bookkeeper responsibilities and very important to have it well maintained to stay compliant with laws
  - Cindy moved to accept ADP as our payroll service at cost of \$800/annually; Carl seconds; all approved, motion passes
- 2023 Budget review
  - Carl will present monthly & quarterly reports from QB
  - Budget will be adjusted through the year as needed
  - Carl will work with new board member in the next year to prep them for the role of Treasurer when he leaves the board

- o Kathy move to accept the budget as presented; Ray seconded; all approved; budget accepted to be presented to membership at conference
- Kathy requested we add Board Visioning and Hubs aligning with the vision/intention of 2023 as new business for a future board meeting
- Update from LRDT team; we are down to 2 candidates; put out a call for any others that may be interested; Lisa will ensure bios, etc. are sent to Ray/Cindi

**Other:**

- Newsletter Reminder: Ray September, and Carl October

**Executive Session:**

- Greg's class proposal (no discussion needed-see notes above)

**Review Action Items**

- Carl to send out tithes for first 2 quarters of 2022
- Policy Update Team will add job description for new GLR YFM Program Coordinator and descriptions for YFM Board Liaison, and other board liaisons
- Carl will move forward with purchasing and implementing ADP payroll system

**Next Meeting Date:** At conference following election to choose officers and liaisons and at end of conference to establish how we will move forward. Next regular meeting is currently scheduled for Wednesday, 10/26/2022, but could change based on new board's consensus.

**Closing Prayer Anita Graham**

**Adjournment at 2:46 Central**